

SERVICE CONDITIONS, RULES.

I]. TITLE AND APPLICATION:

- (1) These Rules may be called S.V.M.V.V.Society Service Conditions, Rules, 1972.
- (2) They shall apply to all the employees whether serving in the Society or in any institution managed by the Society and they shall also apply to all the employees serving in the Society or in an institution of the Society prior to the date of these rules coming into force.

II. DEFINITIONS:

- (1) 'Society' means Shri.Vijaya Mahantesh Vidya Vardhak Society, Ilkal (Dist: Bijapur).
- (2) 'Management' means Board of management of the Society.
- (3) 'Governing' Body' means Governing Body of the S.V.M. Arts & Science College, Ilkal unless the context otherwise requires.
- (4) 'College' means S.V.M.Arts Science & Commerce College, Ilkal unless the context otherwise requires.
- (5) 'Chairman' means Chairman of the Board of Management of S.V.M.V.V.Society, Ilkal.
- (6) 'General Secretary' means General Secretary of the Society.
- (7) 'Year' means year starting from 1st April and ending on 31st March.
- (8) 'Principal' means Principal of College unless the context otherwise requires.
- (9) 'Employee' means employee serving in the Society or in any institution of the Society.

III. APPOINTMENT:

- An employee will be first appointed on purely temporary basis. He shall be made permanent on the recommendation of the Principal, when his service is found to be satisfactory. A Head of the institution shall be made permanent on the recommendation of the General Secretary when his service is found to be satisfactory.

IV. PAY AND SCALE OF PAY:

- (a) An employee shall be paid according to upto date orders of Government, Pay and scale of pay that is held admissibel for Grant-in-aid by the Director of Collegiate Education, Bangalore.

(b) INCREMENTS:

The Periodical Increments to all the employees shall be sanctioned by the Chairman on the recommendation of the Head of the institution and in case of the Head of the institution on the recommendation of the General Secretary.

V. PROVIDENT FUND:

An employee shall subscribe to the Provident Fund according to the Government Rules in force for the employees of the college.

VI. MEMBERSHIP OF DIFFERENT ASSOCIATIONS:

- (a) No employee of the Institution shall join and become Member of any other society or organisation or body or association and shall not participate in the activities prejudicial to the institution and the management. The employees except the Heads of the institution shall not hold any post or become a member of the Managing Governing OR General Body of the Management even though he donates amount to the Society and even though Society accepts the donations from its employees.
- (b) No servant of the institution shall be a member, representative or officer of any Association representing or purporting to represent, institution servants or any class of servants or students of the institution unless such association is recognised by the Management.
- (c) A servant of the institution shall not contest any election to, or be a member of the Legislative Assembly or Council of State or of Parliament, without the previous permission of the Management. He can however, if he is qualified to vote in any elections, exercise his right to vote but he shall give no indication of the manner in which he proposes to vote or has voted.
- (d) No institution servant shall be a member of, or be otherwise associated with, any political party or any organisation which takes part in politics nor shall he take part in, subscribe in aid of, or assist in any other manner, any political movement or activity.
- (e) If any question arises whether any movement or activity falls within the scope of this rule, decision of the Management shall be final.
- (f) Teaching and non-teaching employees should not collect any funds or donations without the explicit permission of the management.

- (e) STRIKES - No employee shall engage himself in any strike or incitement thereto. Refusal on the part of an employee to receive his pay will be deemed to be as a strike for purposes of this rule.

VII. DISCIPLINE:

The employee shall not take up any service, trade or profession elsewhere during the period of service and leave, without the written permission of the Head of the institution in which he is working. In addition to academic work in the institution he may be required to participate in and work for extra curricular and corporate activities of the institution including social service.

- VIII.(a) An employee who remains absent without leave even for a single day renders his liable for dismissal. The Head of the institution shall call for an explanation from the servant so remaining absent. If he is not satisfied with the explanation or if it is not submitted within a month from the date of issue of notice calling for the explanation he shall refer the matter for consideration to the Governing Body, whose decision shall be final.

- (b) The management expects of every employee a high standard of moral behaviour. His conduct even outside the institution should be absolutely above board. He should not whether in action or speech lay himself open to any sort of reproach. He should be careful in expressing his views on the matters of the institution or the Society while travelling in trains or buses or in places where persons unknown to him are present or to persons who may disseminate such views if they are in the nature of criticism of Society's policies or actions either intentionally or un-intentionally.

(c) CONNECTION WITH PRESS OR RADIO:

- (1) No employee shall, except with the previous permission of the management own wholly or in part, or conduct or participate in editing or managing of, any newspaper or other periodical publication.
- (2) No employee shall, except with the previous permission of the management, participate in a Radio broadcast or contribute any article or write any letter, either anonymously or in his own name or in the name of any other person to any newspaper or periodical. Provided that no such permission shall be required if such broadcast or such contribution is of a purely literary, artistic or scientific character.

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(d) INSOLVENCY AND HABITUAL INDEBTEDNESS:

An employee shall so manage his private affairs as to avoid habitual indebtedness or insolvency. An employee who becomes the subject of a legal proceedings for indebtedness or insolvency may be discharged from service.

- (e) All representations of whatever nature from the employee in connection with his employment or in connection with his institution to any authority shall always be addressed through the Head of the institution.

IX. During the temporary period of service no employee is entitled for any other kind of leave except Casual Leave at one day for every completed month of service in the academic year.

X. During the temporary period if the work of an employee of the institution is not found to be satisfactory he will be discharged from the institution without notice assigning any reasons.

XI. A non-permanent employee shall give a month's notice before quitting service and if he quits without notice he shall forfeit one month's salary. In the case of permanent employee he shall give three month's notice and if he quits service ~~without~~ without notice he shall give 3 months salary to the Society.

XII. It is obligatory on the part of every permanent employee to join the Provident Fund Scheme, Insurance and other schemes introduced by Government in his own interest.

XIII. AGE OF SUPERANNUATION:

The age of superannuation of all the employees shall be 60 years. A permanent employee may be discharged from service before he attains the age of superannuation if he is found physically and mentally unfit. No servant of the institution shall be retained in service beyond the age of 60 years.

XIV. TERMINATION OF EMPLOYMENT:

Except in case of gross misconduct, indiscipline, insubordination, or any act prejudicial to the proper management of the institution, the services of a member should not be terminated without three month's notice, if he is ~~terminated~~ ^{confirmed, or} ~~terminated~~ ^{if he is} ~~terminated~~ ^{terminated} temporary, provided however, that when such notice is not given, the college authorities shall pay him an amount equal to the salary for the period of the notice. In the case of the permanent member whose services are so terminated, he shall have a right to appeal to the Syndicate.

XV. In the event of retrenchment of employees the services of permanent employees may be terminated by giving 3 months notice or in lieu thereof three months salary. Whenever such

retrenchment is effected in the service of the junior-most employee on the establishment shall be terminated.

XVI. GENERAL CONDITIONS OF SERVICE:

- (a) All the employees shall during the period of their service employ themselves honestly and efficiently under orders of the Head of the institution under whom they may be placed and shall make themselves in all respects generally useful to the institution and the Society. They shall devote their whole time to the duties of the institution. A full-time employee shall be on the premises, the premises of the institution for any number of hours in a week as prescribed by the Head of the institution from time to time.
- (b) No employee shall ordinarily absent himself from his duties without having first obtained the previous permission of the Head of the institution.
- (c) Every employee shall carry out such duties pertaining to the institution and the Society as may be assigned to him from time to time by the Head of the institution.

XVII. The Management may appoint an employee on any other terms and conditions not specified in the rules provided such conditions and terms are reduced to writing and signed by the employee. (Special service or on Contract basis).

XVIII. If an employee commits breach of any of the service conditions or rules the Head of the institution shall hold an enquiry and if the breach is proved the Head of the institution may warn the employee or ~~with~~ withhold promotion or increment for a period not exceeding 4 years (1 to 4 years) or inflict any other punishment as deemed fit including any amount of fine. In case of damage or loss to the movable or immovable property of the institution the same shall be made good by the person causing such damage or loss.

XIX. The employee of the Teaching staff shall not be eligible, for the vacation salary unless he remains in service till the end of the academic year and is present on the last working day and the re-opening day of the college after vacation. The permanent or temporary employee who quits his service at the end of the academic year, or ~~either~~ either after 1st term or 2nd term shall not be eligible for the vacation salary.

XX. All employees except those on special or contract service shall be eligible to join P.F. and other schemes approved and sanctioned by Government.

- XXI. No appointment of an employee of the institution shall be valid unless an application has been submitted giving the necessary details and a letter of appointment has been issued by the management.
- XXII. The appointment of an employee shall not be confirmed unless he is certified as fit by the Registered Medical ~~Practitioner~~ named by the management.
- XXIII. PRIVATE TUITION:
No teacher shall be allowed to do private tuition except with the explicit permission of the Head of the institution.
- XXIV. LEAVE RULES:
Leave cannot be claimed as a matter of right. Discretion to refuse or ~~revoke~~ leave rests with the Head of the institution or the management as the case may be.
- XXV. The Head of the institution is authorised to sanction Casual Leave. All ~~the~~ other kinds of leave except Casual Leave shall be sanctioned by the Chairman of the Governing Body on the recommendation of the Head of the institution and in case of the Head of the institution on the recommendation of the General Secretary. Casual leave may be given in special or unforeseen circumstances upto 15 days in the ~~the~~ academic year, subject to the condition that ordinarily not more than seven days can be enjoyed at a time. It shall not be prefixed or suffixed to other kind of leave and vacation. But it can be combined with Sundays and other declared holidays so that the total period shall not exceed ten days.
- XXVI. Casual leave to temporary employees ~~will~~ will be granted in the same manner as those holding permanent appointment. But in the case of new ~~the~~ entrants, who have not put in at least one year's service casual leave will be granted in proportion to their service at the rate of one day for every completed month's service.
- XXVII. The Members of the Teaching Staff are not entitled for any kind of leave other than casual leave. Taking in view of the exigence of a member of the Teaching Staff the Chairman of the Governing Body may at his own discretion shall sanction leave other than Casual Leave.
- XXVIII. The Earned Leave admissible to permanent non-teaching employees in respect of any year in which they are prevented from availing themselves of the full vacation is in proportion to the following periods as the number of days and vacation not taken ~~by~~

- (a) To an employee other than Class IV service 30 days; and
- (b) to an employee in class IV service 15 days, provided that such an employee will cease to earn such leave when the earned leave due amounts to 120 days.

XXIX. Head of the institution shall detain a minimum number of non-teaching employees during vacation according to the exigencies, with the explicit permission of the Chairman.

XXX. Extra-ordinary leave (Leave without pay and allowances (This applies to both Class III and Class IV servants) may be granted to an employee in special circumstances when no other leave is by rule admissible or when other leave is admissible but the employee applies in writing for the grant of extra-ordinary leave. In the case of permanent employee such leave shall not exceed 3 month's ordinarily at any one occasion. The authority empowered to grant leave may commute ~~xxxxx~~ retrospectively periods of absence without leave into extra-ordinary leave.

XXXI. Study leave not exceeding two years (ordinarily) be granted by the management on such terms and conditions as may be laid down by the management.

ILKAL.
21-7-1972

Sd/-
General Secretary,
S.V.M.V.V.Society, Ilkal

Sd/-
Chairman,
S.V.M.V.V.Society,
Ilkal.

// TRUE COPY //

Bajantri.

Principal
S. V. M. Arts and Commerce
men's College "

Copy w.c. to all the head of the institutions.

① The heads of the institutions are requested to circulate the said rules among the members of the teaching and non-teaching staff for their information and useful action.

② The rules found in the agreement about 91kal of employees are also mandatory.

Shree Vijay Mahantesh
V. V. Society, ILKAL

Shree Vijay Mahantesh
V. V. Society, ILKAL



copy w.c. to Chm. S.A. Halli A.O. S.V.M.V.V. Society, Ilkal for information.

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ಮಹಾಂತಗಂಗೋತ್ರಿ, ಇಲಕಲ್ - ೫೮೭೧೨೫

SHRI VIJAY MAHANTESH VIDYAVARDHAK SOCIETY

Dist : Bagalkot) Mahant Gangotri, **ILKAL - 587 125** (Karnataka State
E - mail : svmvilkal@gmail.com

ಅಧ್ಯಕ್ಷರು : ಶ್ರೀ ಮ. ನಿ. ಪ್ರ. ಗುರುಮಹಾಂತ ಸ್ವಾಮಿಗಳವರು ಚಿತ್ತರಗಿ ಸಂಸ್ಥಾನಮಠ, ಇಲಕಲ್.

Quality Policy

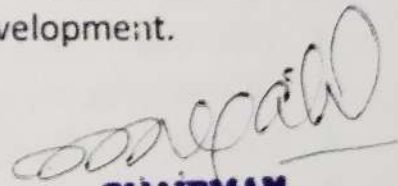
We Shri Vijay Mahantesh Vidya Vardhak Society, Ilkal are committed to provide best quality in planning, design and effective implementation of all types of education by involving stakeholders, upgrading facilities and faculty through continuous development.

Salient Features:

- Fully dedicated Management.
- Lush green, beautiful and spacious campus with well connected roads.
- Excellent class learning environment.
- Smart class rooms.
- Enriched libraries with latest additions.
- Well qualified, experienced and dedicated staff and faculty.
- Special training for personality development.
- MOU with Deshpande Foundation, Hubli for placement.
- Transparent administration policies.
- Indoor and outdoor stadium with 400 mtrs.track, swimming pool and Gym. facility for sports activities.
- Provision for placement through campus interview.
- Dedicated staff for the promotion of sports.
- Lot of opportunity for extracurricular activities.
- Auditoriums in the campus for conducting cultural activities.
- Well maintained hostel for boys and girls.
- RO facilities are available in the campus for drinking water.
- Hostels and colleges are connected with 24/7 water pipes.
- Girls hostels are connected to solar electricity system.
- Security personnel are put in place for the maintenance of safety.
- Canteen facility for hygienic tiffin and food.
- Well equipped 160 bedded hospital providing 24/7 health services.

Quality Initiatives:

- Fully dedicated and decentralized management system which frames the policies to run the various institutions and to utilize the resources in efficient manner.
- Provisions for providing better infrastructure to create learning ambience.
- Appointment of "right person for the right job" taking into consideration the employment rules of the State Govt. and the Management.
- Provisions are made to enrich library facility with National/ International journal, e-journals, reference books, slides, e-content etc.
- Rules are in place to empower the faculty and staff to update their knowledge from time to time for alligning teaching learning with real world requirements.
- Policies to encourage the head of the institutions and the faculty for organizing seminars/ workshops and faculty development programmes for both teaching and non teaching staff.
- Encouraging the HEIs to imbibe research culture and faculty members are allowed duty leave and the like to attend training programmes, seminars, workshops, refresher course, orientation course for their professional development.
- Policies are in place to provide seed money for teachers conducting research and to provide research lab.
- HEIs are insisted to corroborate with industry experts in the teaching and learning so that the latest industry practices and knowledge is accessible to the students and the faculty.
- There are different welfare schemes of the State and Central Governments like EPF and ESIC which cover regular and temporary employees respectively.
- Provisions to provide supportive services and to stimulate teaching learning climate which encourages student retention and achievement.
- There is a mechanism for feedback from students and other stakeholders in order to improve the services.
- Adoption of latest technology to bring transparency in administration.
- Steps are being taken for cultural and sports development.



CHAIRMAN

Shree Vijay Mahantesh
Vidya Vardhaka Society II, K A I,

SHRI VIJAYA MAHANTESH

VIDYA VARDHAKA SOCIETY

ILKAL

Constitution and Rules framed
thereunder

SHRI VIJAYA MAHANTESH VIDYA VARDHAKA SOCIETY, IKKAL.

Constitution and Rules framed thereunder.

I. The Society shall be called "Shri Vijaya Mahantesh Vidya Vardhaka Society, Ikkal".

II. The following Constitution and Rules framed thereunder shall be called "Shri Vijaya Mahantesh Vidya Vardhaka Society's Constitution and Rules".

III. This Constitution and Rules shall come into force on the very day on which they are sanctioned by the General Body of the Society at its meeting called for the purpose.

IV. The Head of the Shri Vijaya Mahantesh Niranjana Samstana Math, Chittaragi, Ikkal shall be the Ex-Officio President of the Shri Vijaya Mahantesh V.V. Society, Ikkal. (Present Head is Shri Man-Niranjana Pranavaavarupi Guru Mahantaswamiji). No other person shall be the President on any account.

This constitution & these rules are constitutions

V. *(B)* They shall apply to all institutions of all kinds owned or managed by or under the control of the Society at various places.

(VI) VI. An interim "Board of Management" consisting of President two Vice-Presidents, Chairman, Vice-Chairman, Member General-Secretary and 31 members shall be appointed by the President on 8-9-1963. An interim "Governing Body" consisting of Chairman and Secretary and 17 members shall also be appointed by the President on ⁹9-9-1963. This Board of Management shall administer all the affairs of the Society and the Governing body shall administer the affairs of its institutions till the new bodies under this Constitutions are created. ✓

VII. The head quarters of the Society shall be Ikkal (Dist. Bijapur).

VIII. The Society shall be a corporate body and shall have a common seal inscribed thereon "Shri Vijaya Mahantesh Vidya Vardhaka Society, Ikkal. Dist. Bijapur". The emblem may be prescribed for the Society by the board of Management in due course.

IX. The aims and objects of the Society shall be:-

- (a) To establish Colleges and other educational institutions of various kinds and free boarding etc. in places as may be determined from time to time by the Society at a meeting of the Board of Management.
- (b) To take over or affiliate Colleges and other Educational Institutions belonging to or managed by other Educational Societies for purposes of management and control.
- (c) To spread education in general and impart instruction in any branch of knowledge, wherever and whenever feasible

X. The Society shall be a purely educational body non-political in character.

XI. MEMBERS OF THE SOCIETY.

The Society shall consist of the following:-

- (a) Grand Patrons.
- (b) Patrons.
- (c) Life-members.
- (d) Ordinary members.
- (e) Honorary members.
- (f) Heads of the institutions under Society's management shall be Ex-Officio Members.

(1) "A Grand Patron" is one who has donated to the Society in a lumpsum or in suitable instalments within a ^{reasonable period} ~~year~~ a subscription of Rs. ~~5000/-~~ ^{5,000/-} or more. A C

(2) "A Patron" is one who has donated to the Society in a lumpsum or in suitable instalments within a ^{reasonable period} ~~year~~ a subscription of Rs. ~~2500/-~~ ^{2,500/-} or more. A C

One adult member of the family may attend the G.S. meeting and hold office in any of the bodies of the Society as a representative of Grand Patron or Patron.

(3) "A life-member" is one who has donated to the Society in a lumpsum or in suitable instalments within a ^{reasonable period} ~~year~~ a subscription of Rs. 2,000/- or more. A C

(4) "An ordinary member" is one who has donated to the

Society a sum of Rs. 200/- or more in a lumpsum. A person donating to the Society a sum of Rs. 200/- or more in suitable instalments within 4 years shall become the Ordinary member from the date on which the full amount of Rs. 200/- stands paid up.

(5) "An honorary member" is ^{an educated} a person interested in education and in the work and subjects of the Society and elected as such by the Board of management.

(6) Member institutions i.e. Local Bodies, Co-Operative Societies, other associations of any kind shall be represented by one representative from each institution.

(7) Provided that the Board of Management may refuse to admit any one as a member of the Society without assigning any reasons.

(8) Provided also that no member of ^{the fourth} ~~the fourth~~ class above referred to shall be entitled to exercise his rights as a member until he has paid up the full amount as prescribed above.

XII. Each member shall be entitled to give one vote only on any question or subject before the meeting of the General Body.

XIII. THE AUTHORITIES OF THE SOCIETY.

The following shall be authorities of the Society:-

- (a) The General Body.
- (b) The Board of Management.
- (c) The Governing Body.

XIV. THE GENERAL BODY & ITS CONSTITUTION & FUNCTIONS.

- (a) The General Body of the Society shall consist of President, Grand Patrons, Patrons, Life Members, Ordinary Members and Honorary Members.
- (b) Except as otherwise expressly provided in the following provisions and rules, the whole administration and management of the Society's affairs, financial or otherwise

shall vest in the General Body.

(c) There shall be held in each academic year at least two ordinary meetings of the General Body for the disposal of the business of the Society, being held preferably during the months of November and May. The first meeting of the General Body under this constitution shall be called by the Chairman and Secretary of the Board of Management appointed under rule A VI of this Constitution. In the first meeting and in subsequent General Body meetings at which elections of Office-bearers, Boards or Committees are to be held the following Office-bearers, Boards or Committees shall be appointed from amongst the members of the Society:-

- (1) Two Vice-presidents.
- (2) Members of the Board of Management.

(d) In case of the first meeting of the General Body and every other General meeting, 7 days' clear notice from the date of notice specifying clearly the time and place at which such meeting shall be held and the business transacted thereat, shall be given to all the members of the Society, either by post or by hand delivery according to convenience. A copy of such notice shall be affixed on the notice board of the Society in its office.

(e) The President or the Chairman and the Secretary of the Board of Management in consultation with the President may whenever necessary or upon a written request of not less than 25 members of the Society, shall call a special meeting of the General Body of which 7 clear days' notice shall be given to all the members of the Society, specifying the time and place at which such meeting will be held and the business to be transacted thereat. A copy of such notice shall be affixed on the notice board in the Society's office. If it is a special meeting of the G.B. called on a requisition, the said notice shall however include any proposition or propositions of which the requisitionist shall have given written

notice of not less than 15 days previously to the date of the meeting, of their intention to bring forward thereat the meeting of the General Body to be called on a requisition shall be called within ~~22~~ 30 days of the requisition.

(f) Every meeting of the General Body, in the absence of the President, shall be presided over by the Vice-President, in order of selection, when so elected, present at the meeting and such Chairman shall exercise thereat all the powers of the President. In the absence of both Vice-presidents the members present shall elect ^a ~~the~~ Chairman from amongst themselves to preside for the occasion, such Chairman shall exercise thereat all the powers of the President.

(g) At least 20 members shall form a quorum in the case of the meetings of the General Body. If the required number is absent at the beginning of the meeting, the presiding authority, shall ^{waiting} either for not less than 30 minutes adjourn the meeting to such hour on the following or some other day as he may reasonably think convenient. A notice of such adjournment shall be affixed to the notice board of the Society at its office and the business which would have been brought before the original meeting had there been a quorum thereat, shall be brought before the adjourned meeting and disposed of at such meeting or at any subsequent adjournment or adjournments thereof, whether there is a quorum present or not.

(h) No resolution of the General Body duly passed shall be modified, altered, amended or cancelled within three months, after the passing thereof.

Provided that a resolution duly passed by the General Body, may be modified, altered, amended or cancelled only by a resolution supported by not less than 3/4 of the members of ^{the} ~~the~~ members present at the meeting called for the purpose.

(i) All questions before such meetings of the General Body shall be decided by majority of votes of the members present and voting, the presiding authority having a second or casting

votes in all cases of quality of votes. Votes shall ordinarily be taken by show of hands, but may on special occasions if the presiding authority so decides by ballot *on demand by the majority of the members present.*

(j) Any general body meeting may with the consent of the majority of the members present, be adjourned from time to time, but no business shall be transacted at any adjourned meeting other than that left undisposed of at the previous meeting, from which the adjournment took place.

AV. The duties and functions of the General Body shall be:-

(a) To go through and scrutinise the annual and supplementary budgets of the institutions sanctioned and submitted by the Board of Management and send suggestions to the Board of Management in this regard if necessary.

(b) To decide and dispose of appeals from the decisions of the board of management regarding orders of suspensions, dismissal, ~~dismissal~~ *demotion* or fine in respect of any employee of the society.

(c) To consider and dispose of the proposals of the board of management regarding the repeal, alteration, modification or amendment of any of the ~~provisions~~ provisions of the society's constitution and rules framed thereunder as hereinafter provided.

(d) To go through the annual report submitted by the board of management and make suggestions to the board of management if necessary.

(e) To dispose of all references made by the board of management.

(f) Generally to do all other acts as may be necessary or desirable to further or safeguard the objects and interests of the society.

AVI. THE BOARD OF MANAGEMENT: ITS CONSTITUTION & FUNCTIONS.

(a) There shall be a Board of Management consisting of 15 members.

(i) Six shall be elected by the General Body *probably* from *continued on page 7*

amongst Grand patrons, Patrons and Life-members.
Members of other classes may also be elected. Preferably

(2) 12 shall be elected by the general body from

amongst ordinary members and honorary members. Members of other classes may also be elected.

(3) 3 shall be nominated by the President from amongst the members of the society.

(4) 3 representatives from amongst the Municipal Councillors of Ikhal Municipality to be nominated by them.

(5) (one) 1 shall be elected by the General Body from amongst the chairmen of associations and co-operative societies which are the members of the society.

(b) The board of management shall be a permanent body with a definite number of members retiring at the end of each year.

(c) Retirement of members of the board of management:-

(1) The members mentioned under 1, 2, & 3 of (a) five members shall retire at the end of each year for the first three years and six members shall retire at the end of the fourth year. This system of retirement shall continue in subsequent years.

(2) Representatives of the Ikhal Municipality shall cease to be the members on the board of management on the very day on which they cease to be the Municipal Councillors. Ikhal Municipal Councillors shall nominate their own representatives as early as possible.

(3) Members under 5 (a) shall cease to be the members on the board of management on the very day on which their period of chairmanship terminates. The vacancies shall be filled by the general body as and when they occur.

(d) (1) The board shall elect its chairman and vice-chairman from amongst its members.

(2) The board may select one of the members of this board as general-secretary for the society. Such secretary shall perform all duties assigned to him by the

Chairman from time to time.

(e) Every question before the Board shall be decided by majority of votes.

(f) In the absence of the Chairman and Vice-Chairman the members present may elect a Chairman for the meeting and such Chairman shall have all the powers of one duly elected according to the constitution.

(g) ^{Thirteen} ~~Five~~ members shall form a quorum.

(h) If any vacancy arises for any reason, the remaining ~~xxxx~~ members of the Board may act as if no vacancy has occurred. ~~xxx~~ The President shall fill up ~~by~~ such vacancy by nomination.

(i) No disqualification of or defect in the election or nomination of any person acting as a member or chairman of the Board of Management shall be deemed to vitiate any act or resolution or proceedings of the Board, in which such member or chairman ~~xxxxx~~ has taken part, provided that majority of the members being parties to such acts or proceedings, were entitled to act.

(j) All proceedings of the Board of Management shall be presumed to be good and valid until the contrary is proved.

XVII. The ~~xxx~~ functions and duties of the Board of Management shall be:-

- (1)(a) To appoint a Governing Body consisting of 5 to 15 members with a power to elect their own Chairman.
- (b) To appoint a free-boarding committee consisting of 5 to 9 members with power to elect their own Chairman.
- (2) To exercise generally strict control over the management of the Institutions of the Society.
- (3) To sanction the proposals of the Governing Body regarding creation of different posts in the various institutions.
- (4) To appoint Principals of Colleges and schools, head Masters of schools, Superintendents of hostels on the

recommendation of the governing body.

- (5) To supervise all acts of the governing body and other committees.
- (6) To sanction with or without modifications the annual and supplementary budgets of various institutions submitted by the governing body.
- (7) To sanction with or without modifications, schemes recommended by the governing body for adequate educational facilities for various institutions, such as school or college buildings, hostels, students' quarters, staff quarters and other amenities.
- (8) To sanction with or without modifications, (a) rules regarding appointment, promotions, transfers, leaves, provident fund etc. (b) service regulations, (c) rules regarding procedure for the meetings of the General Body and the Board of Management and (d) rules of fee-boarding (e) any other rules framed and submitted by the governing body.
- (9) To sanction the proposal of the governing body regarding special promotion, special salary and extension of service in respect of any employee of the society.
- (10) To consider and decide, on the proposal made by the governing body, as regards payment of ^{gratuity} ~~gratuity~~ or compassionate allowance in respect of any member of the establishment.
- (11) To sanction honorarium to any person who is working in the society.
- (12) To arrange for raising loans of any value if necessary by mortgaging or ^S ~~leasing~~ _(a) society's property movable or immovable.
- (13) To fill in the vacancies on the governing body and other committees as they occur.
- (14) To recommend, when deemed necessary amendments, alterations, modifications or repeal of any of the provisio^S

of the constitution and the rules framed thereunder to the General Body.

- (15) To submit to the General body, the annual report and accounts of the Society and arrange to publish the same ^{for} ~~after~~ the scrutiny by the General body.
- (16) To take over or affiliate Educational Institutions at different places in consultation with members of the governing body.
- (17) To award punishment to or take any disciplinary action against any employee of the Society for misconduct or ~~misconduct~~ negligence of duty or breach of discipline.
- (18) To take all necessary legal steps for the protection of the Society's property both movable and immovable and in any other matter for safeguarding the interests of the Society.
- (19) To open new educational Institutions/or abolish the existing ones on the recommendation of the Governing body.
- (20) To exercise strict control over the accounts and records kept and maintained by the Accountant and Head Clerk and other employees of the Society.
- (21) To call for records or explanations whenever necessary from the heads of the Institutions on any matters concerning administration and management of the Institutions.
- (22) To arrange for the collection of the funds and donations by appointing committees or individuals whether members or non-members and take all necessary steps to see that the collections made are duly accounted for and credited to the Society's fund.
- (23) To arrange institution of suits or any kind of legal action and compromise in suits or actions already instituted and to take all further steps to give effect to the terms of the decree or compromise.
- (24) To appoint auditors and fix their remuneration for the annual audit of the accounts of all the institutions.
- (25) To enter into and perform all contracts as may be

considered necessary and expedient in order to carry into effect the resolutions of the Board.

(26) To take on lease any movable and immovable property for any period for the use of the Society.

(27) To sanction contracts for purchase of movable and immovable property for the use of the various institutions on the recommendation of the governing body.

(28) To delegate any of its powers to the governing body, ~~but the actions taken under these powers of the governing body shall be subject to the final approval of the Board of Management.~~

(29) To arrange ^{to} deposits all funds in the name of the Society Account no. 1 and Account no. 2. ~~President in Bank or Banks as approved by the Board of Management, and to arrange to deposit upto ~~Rs. 1000/-~~ only in the name of the ~~Society~~ Society Account no. 2.~~

(30) To delegate any of its powers to the Chairman or the General Secretary.

(31) Generally to do all other acts as may be deemed advisable in the interest of the Society, consistently with power of management.

Article IV. - Election, powers and duties of the Chairman of the Board of Management:-

(1) The Chairman shall be elected by the Board of Management, who shall be preferably a resident of Alkal and hold office for the period of his membership on the Board of Management.

(2) His duties and powers shall be:-

(a) To carry on Society's correspondence and day to day administration.

(b) To represent the Society in legal proceedings and contracts.

(c) To supervise the writings of accounts of the Society and get them audited every year to place the audit report before the Board of Management for nece-

necessary action.

(d) To keep in safe custody all the valuable records and accounts of the Society.

(e)(i) To convene the meetings of the Board of Management ~~sixtimes~~ at least thrice in a year by giving a notice of clear five days to all the members of the Board.

(ii) In case of emergency a meeting may be convened by giving 24 hours notice to all the members of the Board.

(by telegram if necessary).

(f) To give effect to the resolutions passed by the Board of Management without unreasonable delay.

(g) To get the monthly statements of accounts of all the institutions and issue necessary instructions.

(h) To maintain upto date lists of all the movable and immovable property, dead-stock, securities etc. of the Society.

(i) To place the proposals of the governing body and other bodies before the board of management in good time for necessary action.

(j) To see that no official documents or records or books of any kind belonging to the Society shall on any account be taken away from or sent out of the Society's Office.

(k) To sign "Vakalatnames", powers of ^{attorney} ~~authority~~, on behalf of the Society.

(l) To count the balance lying with the head clerk or the accountant at least once in a quarter, checking the balance shown in the account books and verifying its correctness under his signature.

(m) To draw ^{Cheques any} ~~sums~~ of value ^{less than Rs. 1000/- only} ~~less than Rs. 1000/- only~~ under the joint signatures of himself and ^e general secretary.

(n) To incur an expenditure of ^{1000/- (one thousand only)} ~~Rs. 1000/-~~ on any work of the Society and to bring this expenditure to the

notice of the Board of Management in good time.

(o)(i) Notwithstanding anything contained in this Constitution the Chairman of the Board of Management may instead of convening a meeting circulate a written proposition of his own or of any other member of the Board or any Officer of the Society for the observations and votes of the members of the Board.

(ii) The decision on any proposition so circulated shall be in accordance with the majority of votes of the members of the Board who vote upon it unless a special meeting is convened to consider the said proposition.

(iii) Every decision arrived at by a committee under this section shall be recorded in the minute book.

(p) To perform such other duties as the Board of Management ^{may} assign from time ~~time~~ to time.

XIX. ~~XIX~~ Powers and Duties of the President shall be:-

(a) (i) To preside over the meetings of the General Body.

(ii) The proceeding book of the General Body shall be in the safe custody of the President.

(b) To watch over the financial and executive administration of the Society and exercise supervision and control over the acts of all the Officers and employees of the Society and its institutions.

(c) To draw cheques of any value under the joint signature of himself and the Chairman of the Board of Management.

(d) To perform all executive functions, necessary for the purpose of carrying out the resolutions of the General Body and to take appropriate action necessary for the purpose in case of default by a committee primarily responsible for execution, as and when the Board of Management refuses to take action or delay in taking action on the resolutions of General Body.

(e) To inspect all the Society's institutions and offices on any day he likes without previous notice.

- (f) In the event of a dead-lock occurring for any reason in the affairs of any of the institutions of the Society the President shall assume all the powers of ~~the~~ Management of that institution and ^{make} suitable arrangements for running that institution normally provided that he shall convene a meeting of the General Body within three months for the purpose of discussing ways and means of ending the dead-lock.

XX.

GOVERNING BODY.

- (a) There shall be a Governing Body consisting of 5 to 15 members including the Heads of the institutions as Ex-Officio members elected by the Board of Management by majority of votes and all questions shall be decided by majority of votes.
- (b) The Governing Body shall elect its own Chairman and Secretary from amongst its members.
- (c) Not less than half the members shall form the quorum.
- (d) A minute book shall be maintained in which the proceedings of the body shall be entered and duly signed by the Chairman thereof and it shall be in the safe custody of the Head of any one institution as decided by the Governing Body.
- (e) Its duties shall be :-
- (i) To enlist the sympathy of the public in support of the institutions.
- (ii) To arrange for the collection of funds for the use and maintenance of the institutions and exercise proper supervision over the accounts of the same.
- (iii) To prepare annual and supplementary budgets and to forward the same to the Board of Management for approval.
- (iv) To consider and submit to the Board of Management

page 11
for approval of any proposal regarding:-

- A. The equipment, additions, and alterations to the buildings in their charge.
 - B. The expansion of the academic activities.
 - C. Transfer, Promotion, and Extension of service of employees working in the institutions.
- (f) To sanction leave and increments due to the employees working in the institutions provided their work is satisfactory.
- (g) To make appointments to all the posts in the institutions except the posts of heads of institutions, on the recommendation of the selecting committee consisting of the Chairman of the Board of Management, the Chairman of the Governing body, the ^{Gen-}Secretary and the head of the institution elected by the Governing Body for the purpose of selection.
- (h) To supervise all acts of the official establishment.
- (i) To check and satisfy themselves from time to time about the correctness of the accounts generally and specifically to see whether ^{amounts} ~~accounts~~ ^{are} ~~are~~ spent for the purposes intended.
- (j) To see that the budget grants as sanctioned are not exceeded.
- (k) To arrange for the visit of distinguished personages.
- (l) To send an annual report to the Board of Management on the working of the institutions pointing out the short-comings and suggesting suitable remedies for the removal thereof and propose ways and means as to how the additional expenditure required, should be met by the Society.
- (m) To consider and make necessary recommendations to the Board of Management on the proposals made by the Heads of the institutions as regards the improvements or the increase of the efficiency of the institution.



- (n) To keep in general, a keen watch over the conduct of the teaching staff, and official establishment and report in particular, if any is guilty of any misconduct or violation of any of the provisions of the Constitution or Rules.
- (o) To fix annually the Hostel charges required to be paid by the students residing in the hostel, including term rent, lighting charges etc.
- (p) To carry out all the instructions and directions of the board of Management.
- (q) To ~~xxx~~ take necessary steps in order to prevent students from taking part in any political or anti-sovt. activities.
- (r) To delegate any of its powers to its Chairman or ^{the} Secretary of the Governing body.
- (s) To see generally that the instructions and orders issued by the Educational Department of the govt. or University ~~are~~ are duly carried out.

XXI. IMMOVABLE PROPERTY.

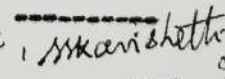
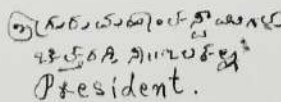

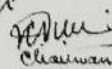
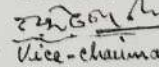

All the immovable property of the Society shall be registered in all the documents and title deeds ~~jointly in~~ ^{the Society.} in the name of ~~the President and the Chairman of the board of Management.~~

XXII. AMENDMENT OF THE CONSTITUTION & THE RULES.

- (i) The General Body assembled in a meeting convened for the purpose shall by a majority of two thirds members present shall have power to amend, ~~or~~ alter or repeal this Constitution or the Rules in any manner whatsoever, on the recommendation of the Board of Management.
- (ii) Any such amendment of this Constitution or Rules shall come into force on the day on which it is passed or on the day fixed by the General Body.

Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125

ILKAL.
of 8th Sept. 1963.

 M. Karisheth
 President.
 Vice-President
 Chairman
 Vice-Chairman
 Gen-Secretary

Certificate of Registration No. 55196



It is hereby certified that the Public Trust described below has this day been duly registered under the Bombay Public Trusts Act, 1950 (Bom. XXIX of 1950), at the Public Trusts Registration Office, -

Name of Public Trust Shri. Vijaya Mahadevash Vidya Vaidhalik Society, 11th & 12th Hangaad

Number in the Register of Public Trusts E 128C (B.P.T.)
 Certificate issued to Jus. Srinivasan

Given under my hand, this 21st day
 of Sept 1953



Signature [Signature]
 Designation Assistant Charity Commissioner

[Signature]
 Principal



[Signature]
 ಪ್ರಧಾನ ಪೂರ್ವದರ್ಶಿ
 ಸಿ.ವಿ.ಎಂ. ಆರ್ಟ್ಸ್ ಮತ್ತು ಕಾಮರ್ಸ್ ವಿದ್ಯಾ ಮಹಿಳಾ ಕಾಲೇಜು
 ಅಲ್ಕಾಲ್

[Signature]
 ಶಿವಮೊಹನ
 ಪ್ರಧಾನ ಪೂರ್ವದರ್ಶಿ
 ಸಿ.ವಿ.ಎಂ. ಆರ್ಟ್ಸ್ ಮತ್ತು ಕಾಮರ್ಸ್ ವಿದ್ಯಾ ಮಹಿಳಾ ಕಾಲೇಜು
 ಅಲ್ಕಾಲ್

[Signature]
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 ಸಿ.ವಿ.ಎಂ. ಆರ್ಟ್ಸ್ ಮತ್ತು ಕಾಮರ್ಸ್ ವಿದ್ಯಾ ಮಹಿಳಾ ಕಾಲೇಜು
 ಅಲ್ಕಾಲ್

[Signature]
 Principal
 S.V.M. Arts and Commerce
 Women's College, Alkal



Certificate of Registration.

ILKAL-587125
BIJAPUR


I hereby certify that the "SHRI VIJAYA KAMNATESH VIDYAVARDHAK
SOCIETY" ILKAL (DISTRICT BIJAPUR) ILKAL DISTRICT BIJAPUR

is this day registered under the Mysore Societies Registration Act, 1960
(Mysore Act No. 17 of 1960)

Fee paid, Rupees Fifty only


Given under my hand at Bangalore, the 26th day of August

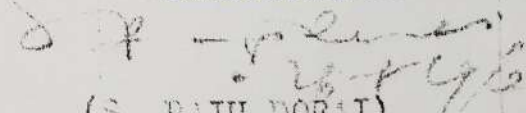
One Thousand Nine Hundred and Sixty Nine


Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125


Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125




Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125


(S. RAJU DORAI)
Registrar of Societies in Mysore

ನಗರಸಭೆ ಕಾರ್ಯಾಲಯ, ಇಲಕಲ್ಲ - 587125

ಜಿಲ್ಲಾ : ಬಾಗಲಕೋಟೆ

ದೂರವಾಣಿ: 08351-570416

ಕರ್ನಾಟಕ

ಪತ್ರಾಂಕ:

ದಿನಾಂಕ: 21-12-2019

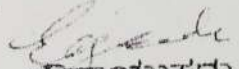
LAND UTILIZED FOR EDUCATIONAL PURPOSE

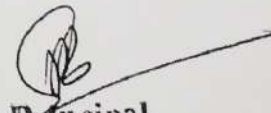
CERTIFICATE

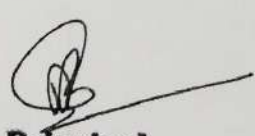
This is to certify that Survey No: 168 Land which is within the Ilkal City Municipal Council area as per the records is belonging to the Chairman Shri Vijay Mahantesh Vidya Vardhak Society, Ilkal and the said land is being used purely for the Educational purpose.

Further it is to certify that the total built up area of 21678 Sq.Ft. in Survey. No: 168 land is exclusively used for the purpose of S. R. Kanthi College of Education, Ilkal.

Place: Ilkal


ಕಾರ್ಯದರ್ಶಿ,
ನಗರಸಭೆ, ಇಲಕಲ್ಲ


Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125


Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125



E:\Mammoth\SVCC\Women's Hostel


Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125

3

ನಗರಸಭೆ ಕಾರ್ಯಾಲಯ, ಇಲಕಲ್ಲ - 587125

ಜಿಲ್ಲಾ : ಬಾಗಲಕೋಟೆ

ದೂರವಾಣಿ: 08351-570416

ಕರ್ನಾಟಕ

ಪತ್ರಾಂಕ:

ದಿನಾಂಕ: 21-12-2019



LAND UTILIZED FOR EDUCATIONAL PURPOSE CERTIFICATE

This is to certify that Survey No: 168 Land which is within the Ilkal City Municipal Council area as per the records is belonging to the Chairman Shri Vijay Mahantesh Vidya Vardhak Society, Ilkal and the said land is being used purely for the Educational purpose.

Further it is to certify that the total built up area of 21678 Sq.Ft. in Survey. No: 168 land is exclusively used for the purpose of S. R. Kanthi College of Education, Ilkal.

Place: Ilkal

[Signature]
ಪರಿಶರಾಯಾಚಾರ್ಯರು,
ನಗರಸಭೆ, ಇಲಕಲ್ಲ

[Signature]
Principal

S. V. M. Arts and Commerce
Women's College, ILKAL-587125

[Signature]
Principal

S. V. M. Arts and Commerce
Women's College, ILKAL-587125

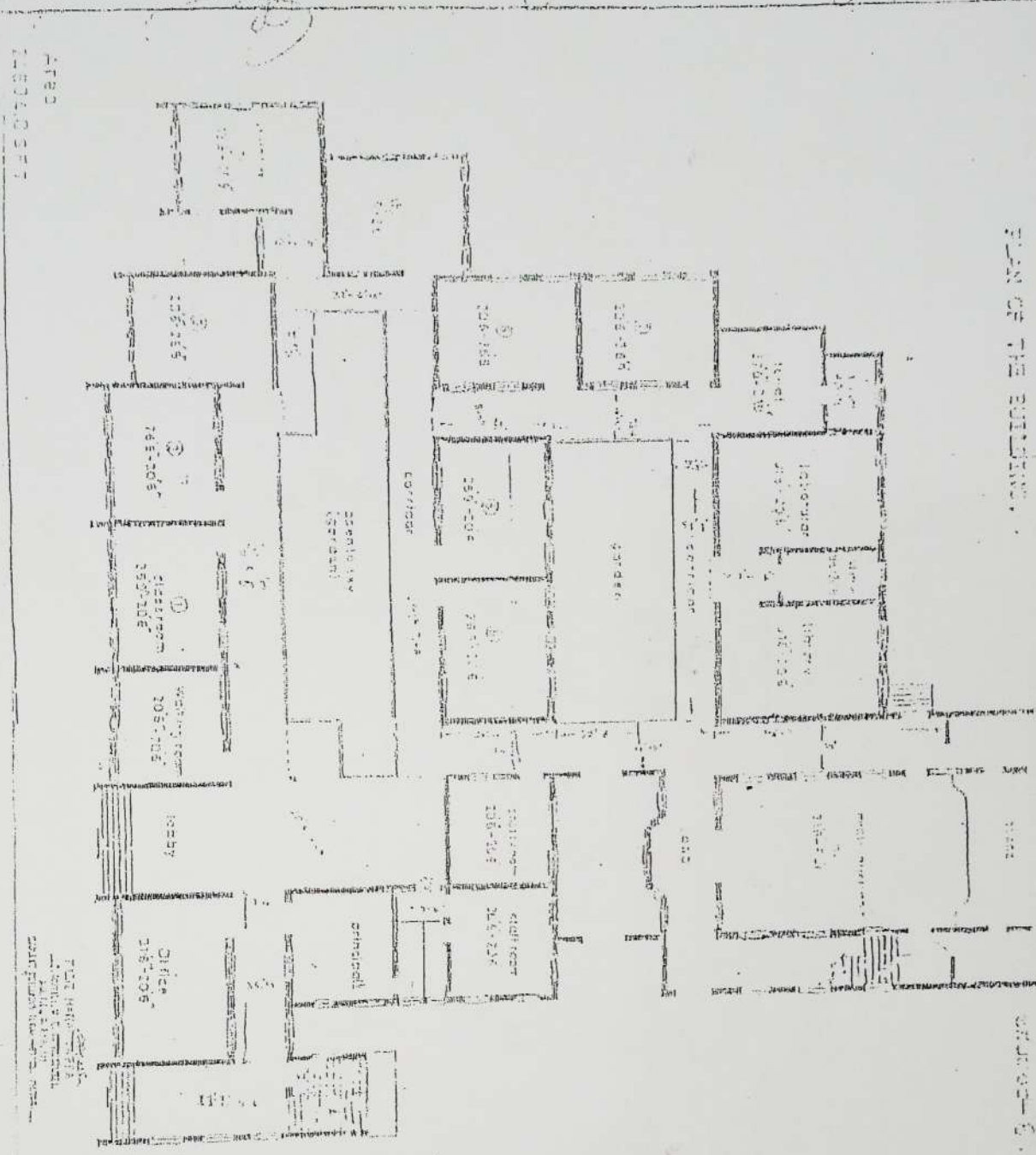


E:\Mannan\SIUC\Grant Women's Hostel

[Signature]
Principal

S. V. M. Arts and Commerce
Women's College, ILKAL-587125

Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125



Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125

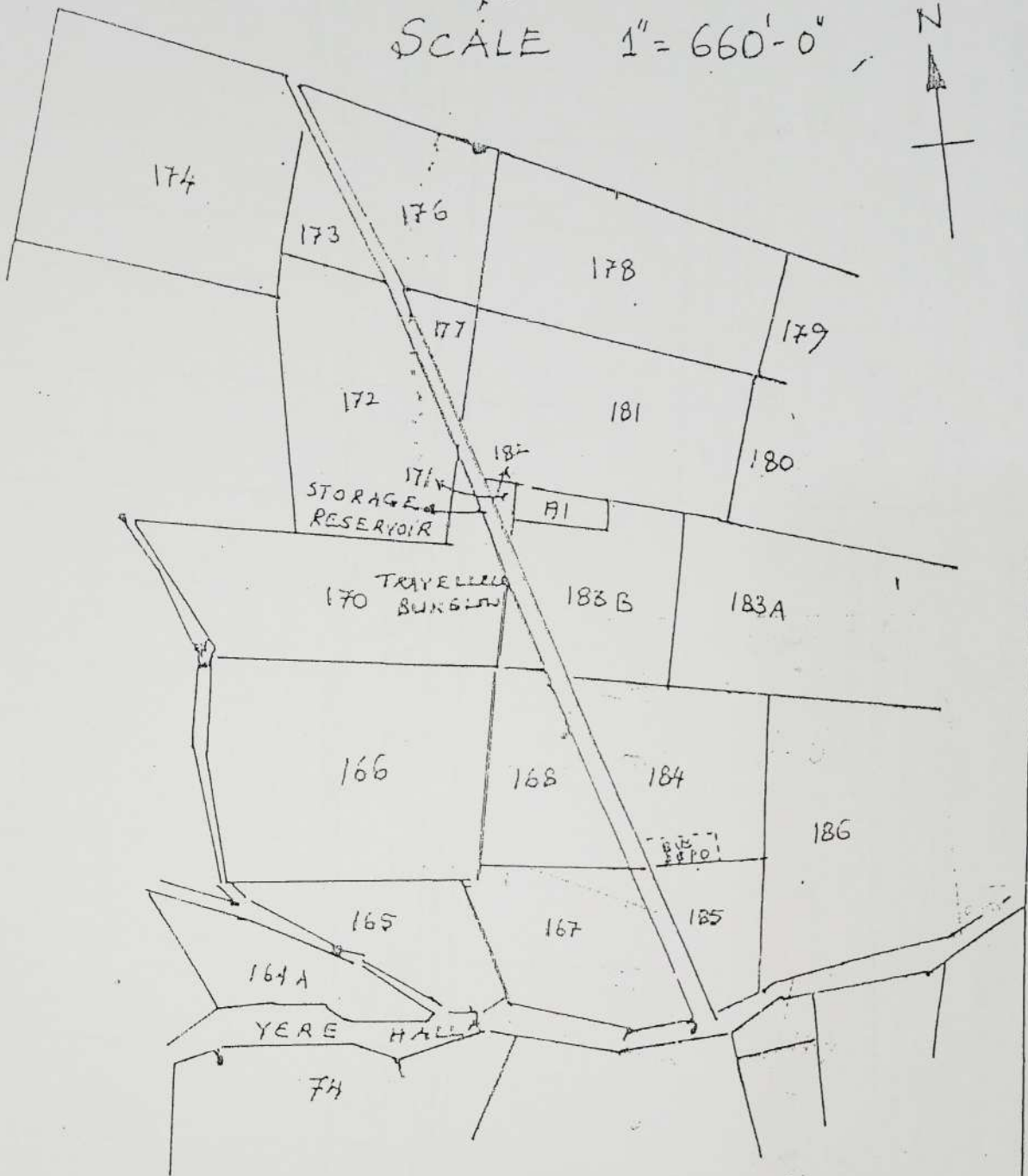
Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125

Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125

Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125


SITE PLAN


SCALE 1" = 660'-0"



S. NO. 166 & 168 BELONGS TO S. V. M. V. Y. SOCIETY
AREA: ILKAL




Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125


Principal
S. V. M. Arts and Commerce
Women's College, ILKAL-587125



Shri Vijaya Mahantesh Vidya Vardhak Sangha's
S.V.M. ARTS AND COMMERCE WOMEN'S COLLEGE,
ILKAL - 587 125

[Nationally Accredited with Grade "B+" by NAAC]

Smt. S.S.Upanal M.A.M.Phil.
Principal

Ph : 270075 (off)
270459 (Resi)

Ref. No. S.V.M.W.C./Software/A/2007-2008/17.

Date : 12.11.2007.

AGREEMENT

This Agreement is in between Principal, S.V.M.Arts and Commerce Women's College, Ilkal. and Guru Angadi, Director of AarGess Business Solutions, Lingaraj Nagar, Hubli.

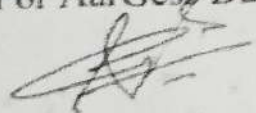
College has agree to purchase Office Automation software for Degree and PUC College and Library Management software with barcode version for Rs.80,000/-, Office Automation software includes modules like Admission Module, Scholarship Module, Examination Module and Payroll Module in both Degree and PUC College.

AarGees Business Solution has agreed to install e Admin Software for Degree and PUC College and Library Management software with barcode version for Rs.80,000/- and ready to give the service and up gradations (in Admission, Scholarship, Examination, Payroll and Library) as mentioned in the quotation's terms and conditions.

For, S.V.M. Arts and Commerce Women's College.


PRINCIPAL

For AarGess Business Solutions.


Guru Angadi.

6.2.2



Shri Vijaya Mahantesh Vidya Vardhak Sangha's
S.V.M. ARTS AND COMMERCE WOMEN'S COLLEGE,
ILKAL - 587 125

[Nationally Accredited with Grade "B+" by NAAC]

Smt. S.S.Upanal M.A.M.Phil.
Principal

Ph : 270075 (off)
270459 (Resi)

Ref. No. SVMWC/Software/Int/2007-2008/17.

Date : 13/4/2007.....

The Director,
AarGees Business Solutions
Lingaraj Nagar,
HUBLI - 31

Sub: Purchase Order for Office Automation &
Library Automation Softwares.

Sir,

As per your quotation dated 02-11-2006, we are pleased to place the order for the following software's.


Sl.No.	Particulars	Amount
01	Degree Office Automation Modules are a) Admission b) Scholarship c) Examination d) Payroll	Rs.30,000-00
02	PUC Office Automation Modules are a) Admission b) Scholarship c) Examination	Rs.20,000-00
03	"e Lib" Electronic Library Management with Barcode version	Rs.30,000-00
	Total=>	Rs.80,000-00

In words: Eighty Thousand Rupees Only.

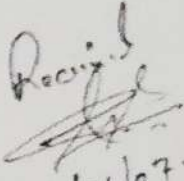
Kindly install the softwares as soon as possible.

Thanking you,

Sincerely,


Principal

S.V.M. Arts and Commerce Women's college, Ilkal.


13/04/07.