



# SHRI VIJAYA MAHANTESH ARTS AND COMMERCE COLLEGE FOR WOMEN,

Dist. : Bagalkot **ILKAL - 587 125** Karnataka State

(Affiliated to Karnataka State Akkamahadevi Women's University, Vijayapur)

E-mail : svmwcilkal1989@gmail.com

Website : www.svmwcilkal.com

**Prof. BASAVARAJ B. SUGGAMAD**

Mobile : 9902689418

M.A., M.Ed., K.SET

Principal

E-mail : basavaraj.suggamad@gmail.com

Ref No. :

Date : 09-08-2023

## Internal Quality Assurance Cell (IQAC)

Academic Year 2023-24

Minutes of meeting held on 09.08.2023

The first meeting of the Internal Quality Assurance Cell for the academic year 2023-24 was held in Principal's chamber on 09.08.2023 at 04.00 PM. The following members were present.

S.No	Name	Designation
1	Prof. B B Suggamad	Principal
2	Prof. P R Patil	IQAC Co-ordinator.
3	Prof. K D Biradar	Member
4	Prof. A Veena	Member
5	Prof. G G Patil	Member
6	Prof. S S Patil	Member
7	Prof. R V Shavi	Member
8	Prof. A C Datti	Member
9	Prof. M N Goudar	Member
10	Dr. R B Baad	Member
11	Prof. S R Kalyanashetty	Member
12	Prof. V C Nilogal	Member
13	Prof. T M Kulkarni	Member
14	Prof. L R Rajapur	Member
15	Smt. A S Kudleppanavar	Member
16	Shri, G G Kavadinatti	Member
17	Prof. S T Katti	Member

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- 02 -

Date : 09-08-2023

## Agenda:

1. To discuss & approve the academic calendar & master time table prepared for the academic year 2023-24.
2. To approve the list of faculties in charge of clubs, cells and committees of the present academic Year.
3. Student Induction Program for fresher's including modules on vision, Mission and code of conduct.
4. To discuss the action plan of various departments, clubs, cells etc for the academic year 2023-24.
5. To discuss the feedback report
6. To revamp the college website

## Decision Taken:

1. The committee decided to approve the proposed academic calendar and master timetable for the academic year 2023-2024.
2. The decision was made to approve the assignment of faculty members to various roles within clubs, cells, and committees.
3. The decision was made to approve the assignment of faculty members to various roles within clubs, cells, and committees.
4. It was decided to finalize the student induction program for incoming fresher's, including modules on vision, mission, and code of conduct.
5. The committee decided to discuss and approve action plans submitted by departments, clubs, cells, and other relevant entities for the academic year 2023-2024.
6. The decision was taken to revamp the college website

## Action Taken Report:

1. Approved the academic calendar and master timetable for 2023-2024.
2. Faculty assignments for clubs, cells, and committees were approved.
3. Finalized induction program for freshers, including modules on vision and conduct.
4. Discussed and approved action plans for departments and clubs for 2023-2024
5. The revamping of the college website was started.

  
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Ref No. :

Date : 25-11-2023

## Internal Quality Assurance Cell (IQAC) Academic Year 2023-24 Minutes of meeting held on 25.11.2023

The Second meeting of the Internal Quality Assurance Cell for the academic year 2023-24 was held in Principal's chamber on 25.11.2023 at 04.00 PM. The following members were present.

S.No	Name	Designation
1	Prof. B B Suggamad	Principal
2	Prof. P R Patil	IQAC Co-ordinator.
3	Prof. K D Biradar	Member
4	Prof. A Veena	Member
5	Prof. G G Patil	Member
6	Prof. S S Patil	Member
7	Prof. R V Shavi	Member
8	Prof. A C Datti	Member
9	Prof. M N Goudar	Member
10	Dr. R B Baad	Member
11	Prof. S R Kalyanashetty	Member
12	Prof. V C Nilogal	Member
13	Prof. T M Kulkarni	Member
14	Prof. L R Rajapur	Member
15	Smt. A S Kudleppanavar	Member
16	Shri, G G Kavadinatti	Member
17	Prof. S T Katti	Member

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Ref No. :

- 02 -

Date : 25-11-2023

## Agenda:

1. Preparation and submission of data in AISHE and NIRF.
2. To Introduce Value Added Course in the Department of Sociology.
3. Internal Academic and administrative audit in departments, hostel and library.
4. Renovation of Computer Lab.
5. Conduct of orientation programme for the 1st Year BA /B Com Students.

## Decision Taken:

1. Decision was taken to prepare and submit data to AISHE & NIRF.
2. It was resolved to Introduce Value added course in the department of Sociology.
3. It was decided to conduct internal audits in departments, hostels, and libraries to assess academic and administrative processes and improve efficiency.
4. It was Decided to Renovate Computer Lab
5. It was Decided to conduct orientation program for the 1st Year BA /B Com Students.

## Action Taken Report:

1. Proactive measures taken in data compilation, resulted in timely submission to AISHE & NIRF.
2. Value Added course conducted on Date: 19-12-2023 to 12-03-2024.
3. Internal audits have been conducted in departments, hostels, and libraries to evaluate academic and administrative processes, aiming to enhance efficiency.
4. The Renovation of the computer lab was completed.
5. An Orientation program was conducted for the 1st Year BA /B Com

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Ref No. :

Date : 06-03-2024

## Internal Quality Assurance Cell (IQAC)

Academic Year 2023-24

Minutes of meeting held on 06.03.2024

The Third meeting of the Internal Quality Assurance Cell for the academic year 2023-24 was held in Principal's chamber on 06.03.2024 at 04.00 PM. The following members were present.

S.No	Name	Designation
1	Prof. B B Suggamad	Principal
2	Prof. P R Patil	IQAC Co-ordinator.
3	Prof. K D Biradar	Member
4	Prof. A Veena	Member
5	Prof. G G Patil	Member
6	Prof. S S Patil	Member
7	Prof. R V Shavi	Member
8	Prof. A C Datti	Member
9	Prof. M N Goudar	Member
10	Dr. R B Baad	Member
11	Prof. S R Kalyanashetty	Member
12	Prof. V C Nilogal	Member
13	Prof. T M Kulkarni	Member
14	Prof. L R Rajapur	Member
15	Smt. A S Kudleppanavar	Member
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Ref No. :

Date : 06-03-2024

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## Agenda:

1. To discuss about collaborations and getting MoUs from external academic and research Institutions, companies etc.
2. To revamp alumni activities.
3. Give more focus on placements.
4. Take steps to give orientation programs for administrative staff.

## Decision Taken:

1. Decision was taken to discuss collaborations and obtain Memorandums of Understanding (MoUs) from external academic and research institutions and companies to enhance institutional partnerships and opportunities.
2. It was decided to revamp alumni activities.
3. It was decided to focus on placement drives.
4. It was decided to conduct an orientation programs for administrative staff.

## Action Taken Report:

1. Collaborations were discussed, and Memorandums of Understanding (MoUs) were obtained from external academic and research institutions and companies.
2. Alumni activities were revamped.
3. Efforts were intensified to focus on placement drives.
4. Orientation program for administrative staff was conducted

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